



*For Office Use Only*

Date Received: \_\_\_\_\_

Category: \_\_\_\_\_

Item Number: \_\_\_\_\_

## Auction Donation Contract

### Contracts due by March 15th

Please Print Clearly  
 \* Indicates Required Fields

\*Donated by (as it should appear in the brochure): \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City: \_\_\_\_\_ State: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_

\*Phone: \_\_\_\_\_ E-Mail and URL: \_\_\_\_\_

\*Item: \_\_\_\_\_ \*Retail Value: \_\_\_\_\_

Detailed description – *Please include size, dimension, color, memorabilia, etc...*

\_\_\_\_\_

\_\_\_\_\_

Restrictions/Expiration: \_\_\_\_\_

When addressing dates for restrictions, please keep in mind that the event is on May 5, 2012.

***Please include any brochure or other printed materials (either electronic or hard copy) that can be displayed online or with the donation on auction night. You may also email these items to Andrea Stevens or JJ McGawn at the emails listed below.***

- \*Please check the appropriate box(es):**
- Item enclosed or attached.
  - Item will be delivered to Kris Buckley's office at St. Anne's on or by: \_\_\_\_\_
  - Please pick up on these days/times \_\_\_\_\_ or call me to schedule a pick-up.
  - I'm interested in sponsorship opportunities for the benefit. Please contact me with more information.
  - I'm interested in hosting a Soirée. Please contact me with more information.

\*St. Anne's Contact/Donation Solicitor (please print): \_\_\_\_\_

\*Contact Number or Email (please print): \_\_\_\_\_

**Any digital photos or logos that might enhance your donation may be sent to Andrea Stevens at [aestevens1@me.com](mailto:aestevens1@me.com) or JJ McGawn at [jjmcgawn@gmail.com](mailto:jjmcgawn@gmail.com)  
 Please feel free to direct any auction questions to their attention as well.**